

Detail Hot Water Pressure Wash Cleaning and Maintenance of Playground Equipment and Site Furnishings.

Purpose:

The purpose of the solicitation is to establish a contract for a qualified vendor to provide hot water pressure wash cleaning and maintenance of all playground equipment when needed and all site furnishings (optional item) at the following locations:

Astor Lions Park	54835 Alco Road	Astor, FL 32102
Lake Idamere Park	12335 CR 448	Tavares, FL 32778
Lake Jem Park & Boat Ramp	16141 CR 448	Tavares, FL 32778
Lake Mack Park	21235 Lake Drive	DeLand, FL 32720
Marsh Park & Boat Ramp	36545 Yale Retreat Rd.	Eustis, FL 32726
McTureous Memorial Park	42100 State Rd 19	Altoona, FL 32702
Mt. Plymouth Park	31300 Lochmore Circle	Mt. Plymouth, FL 32776
North Lake Community Park	40730 Roger Giles Rd.	Umatilla, FL 32784
Paisley Community Park	24956 CR 42	Paisley, FL 32767
Palatlahaha River Park & Boat Ramp	12325 Hull Road	Clermont, FL 34711
P.E.A.R. Park	4800 University Ave.	Leesburg, FL 34748
Pine Forest Park	32520 SR 44	DeLand, FL 32720
Scott Park	25633 Aberdovey Ave.	Mt. Plymouth, FL 32778
Sorrento Park	31535 Church St.	Sorrento, FL 32776
South Umatilla Park	17107 Ball Park Road	Umatilla, FL 32784
Twin Lakes Park	35303 CR 473	Leesburg, FL 32788

Scope of Service:

Furnish all labor, materials, equipment, fuel and any other incidental costs, and supervision necessary for hot water pressure wash cleaning and maintenance of all playground equipment as needed per Parks and Trails Division and all site furnishings. Site furnishings which will be an optional item, will include tables, benches, bench swings, trash cans, pavilions, bike racks and signs. **Work is to be performed Monday thru Friday between the hours of 7:00 AM and 12:00 PM.**

Method of Award – To a single vendor

Award of this contract will be made to the responsive and responsible vendor who submits the lowest price for the item listed in this solicitation.

Examination of Site (Recommended)

Prior to submitting its offer it is advisable that the vendor visit the sites of the proposed work and become familiar with any conditions which may in any manner affect the work to be done or affect the equipment, materials and labor required. The vendor is also advised to become thoroughly aware regarding any and all conditions and requirements that may in any manner affect the work to be performed under the contract. No additional allowances will be made because of lack of knowledge of these conditions. For site visitation appointment and for any additional information required regarding the specifications and requirements of this bid contact the Parks and Trails Division at (352) 253-4950 for appointment.

Term of Contract – One (1) Year

This contract shall commence on the first calendar day of the month succeeding approval of the contract by the Board of County Commissioners, or designee, unless otherwise stipulated in the Notice of Award Letter distributed by the County's Department of Procurement Services; and contingent upon the completion and submittal of all required pre-award documents. The initial contract term shall remain in effect for twelve (12) months, and then the contract will remain in effect until completion of the expressed and/or implied warranty period. The contract prices resultant from this solicitation shall prevail for the full duration of the initial contract term unless otherwise indicated elsewhere in this document.

Option to Renew for Four (4) Year Periods

The County shall have the option to renew this contract for an additional four (4) six (6) month period(s). Prior to completion of each exercised contract term, the County will consider adjustment to price based on an applicable Consumer Price Increase evidenced by appropriate documentation submitted to the County by the vendor in a timely manner.

Price Redetermination - Fuel

If the below-identified price index for fuel (gas and/or diesel as applicable to the vendor's operation) increases by ten percent (10%) or more from the price index in effect on the beginning date of any contract resulting from this solicitation, the vendor may petition the Procurement Services Director in writing for an appropriate increase in the contract price(s). Any increase in the contract price(s) will be applied considering the relation of fuel cost to the contractor's total cost for the contracted product or service.

Any price re-determination will be solely based upon the percentage change between the base index and the current month index as documented by the:

State of Florida Department of Management Services

http://dms.myflorida.com/business_operations/state_purchasing/vendor_information/state_contracts_agreements_and_price_lists/state_term_contracts/gasoline_and_fuel_oil/price_sheets_daily_price/price_sheets_current_pricing for unleaded gas, Florida PAD 1, Orlando

The base index will be the index number for the month prior to the bid due date stated in the solicitation. The current month index will be the last month's index published before the request for a price re-determination is made.

The vendor shall provide (in writing) a cost analysis as described below for each contract price for which the vendor is requesting adjustment. This analysis must include the percentage increase calculation between the base and current month indices; a clear and detailed representation of the fuel cost component of any contract price for which an adjustment is requested; and a calculation showing the original contract price, the requested adjustment, and the proposed revised price. As an example: if the fuel index increases by twelve percent (12%) and the fuel cost accounts for ten percent (10%) of the cost of the product or service, then the contract price may be increased by 1.2 % ($0.12 / 0.10$). The vendor may submit additional clarifying or justifying information for the County's consideration. Failure to provide sufficient detail in the manner described above shall result in rejection of the vendor's request for pricing adjustment.

If the Procurement Services Director grants any increase in any contract price based upon this clause, the increased price(s) may be adjusted downward on a unilateral basis by the County if the fuel index(es) used to support any previous increase then decrease by ten percent (10%) or more. Any such decrease will be based on the calculations submitted by the vendor pertaining to any previous price increase.

This clause may be used in addition to any other price redetermination clause in this invitation/contract.

Method of Payment - Monthly Invoices

The vendor(s) shall submit monthly invoices by the tenth (10th) calendar day of each month. These invoices shall be submitted to the County user department(s) that requested the service through a purchase order. The invoices shall reflect the type of service provided to the County in the prior month.

All invoices shall contain the contract and/or purchase order number, date and location of delivery or service, and confirmation of acceptance of the goods or services by the appropriate County representative. Failure to submit invoices in the prescribed manner will delay payment, and the vendor may be considered in default of contract and its contract may be terminated. Payments shall be tendered in accordance with the Florida Prompt Payment Act, Part VII, Chapter 218, Florida Statutes.

Business Hours of Operations

No work shall be done on County Holidays. All normal service work under this agreement is to be performed between the hours of 7:00 A.M. and 12:00 P.M. Monday thru Sunday; except when such work is necessary for the proper care and protection of the work already performed, and when permission to do such work is secured from the County Department representative.

Clean-Up

All unusable materials and debris shall be removed from the premises at the end of each workday, and disposed of in an appropriate manner. Upon final completion, the vendor shall thoroughly clean up all areas where work has been involved as mutually agreed with the County Department representative.

Deficiencies in Work to be Corrected by the Vendor

The vendor shall promptly correct all apparent and latent deficiencies and/or defects in work, and/or any work that fails to conform to the contract documents regardless of project completion status. All corrections shall be made within one (1) calendar days after such rejected defects, deficiencies, and/or non-conformances are verbally reported to the vendor by the County's project administrator, who may confirm all such verbal reports in writing. The vendor shall bear all costs of correcting such rejected work. If the vendor fails to correct the work within the period specified, the County may, at its discretion, notify the vendor, in writing, that the vendor is subject to contractual default provisions if the corrections are not completed to the satisfaction of the County within one (1) calendar days of receipt of the notice. If the vendor fails to correct the work within the period specified in the notice, the County shall place the vendor in default, obtain the services of another vendor to correct the

deficiencies, and charge the incumbent vendor for these costs, either through a deduction from the final payment owed to the vendor or through invoicing. If the vendor fails to honor this invoice or credit memo, the County may terminate the contract for default.

Dress Code/Demeanor

The dress code for Contractor's employees shall consist of shirt, pants, and work shoes/boots. All workers shall discharge their duties in a courteous and efficient manner and it shall be the duty of the Contractor to maintain a close check over its employees to ensure the maintenance of a high standard of service.

Locations May be Added or Deleted

Although this solicitation and resultant contract identifies specific locations to be serviced, it is hereby agreed and understood that any County department or agency location added to or deleted from this contract at the option of the County. When required by the pricing structure of the contract, vendor(s) under this contract shall be invited to submit price quotes for these additional locations. If these quotes are determined to be fair and reasonable, then the additional work will be awarded to the current contract vendor(s) that offers the lowest acceptable pricing. The additional site(s) shall be added to this contract by formal modification.

Labor and Equipment Shall be Supplied by the Vendor

Unless otherwise stated in this solicitation the vendor shall furnish all labor and equipment necessary for satisfactory contract performance. When not specifically identified in the technical specifications, such materials and equipment shall be of a suitable type and grade for the purpose. All material, workmanship, and equipment shall be subject to the inspection and approval of the County's Department Representative.

Certificate of Competency/Licensure, Permits, and Fees

Any person, firm, corporation or joint venture that submits an offer in response to a County solicitation shall, at the time of such offer, hold a valid Certificate of Competency or appropriate current license issued by the State or County Examining Board qualifying said person, firm, corporation or joint venture to perform the work proposed. If work for other trades is required in conjunction with this solicitation and will be performed by a sub-contractor(s) or vendor(s) hired by the prime/responding vendor, an applicable Certificate of Competency/license issued to the sub-contractor(s)/hired vendor(s) shall be submitted with the prime/responding vendor's offer; provided, however, that the County may at its option and in its best interest allow the prime/responding vendor to supply the sub contractor(s)/hired vendor(s) certificate/license to the County during the offer evaluation period. The prime/responding vendor is responsible to ensure that all required licenses, permits, and fees (to include any inspection fees) required for this project are obtained and paid for, and shall comply with all laws, ordinances, regulations, and building or other code requirements applicable to the work contemplated herein. Damages, penalties, and/or fines imposed on the County or the vendor for failure to obtain required licenses, permits, inspection or other fees, or inspections shall be borne by the vendor.